



# RETURN / EXCHANGE FORM

P.O. Box 1022 | 667 East Vine Street | Owatonna, MN 55060 | Toll-Free 888.455.7003 | Fax 507.455.3380

***Posters & PowerPoints are not returnable***

**Please preview/evaluate all products within 30 days of receipt.** If you are not satisfied with your purchase please return your item(s) **within 30 days** along with a copy of the packing slip and this return form. Please take care when packaging your items for return as we are unable to issue credit for items received damaged or items that are not resalable. We recommend insuring your return package. Returns may be mailed to:

Learning ZoneXpress  
667 East Vine Street  
Owatonna, MN 55060

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Daytime phone : (\_\_\_\_) \_\_\_\_\_ E-mail: \_\_\_\_\_

| ITEMS TO RETURN: |        |                  |  |
|------------------|--------|------------------|--|
| Qty.             | Item # | Item Description | Return Reason Code<br><small>(see return reason codes below)</small> |
|                  |        |                  |  |
|                  |        |                  |  |
|                  |        |                  |  |
|                  |        |                  |  |

**Return Reason Codes:** 1) Damaged/Defective 2) Wrong Item Shipped 3) Not as Expected 4) Other (please specify below)  
*If your package arrives damaged, please keep all packaging material and contents and contact customer service at 1-888-455-7003.*

\_\_\_\_\_

| EXCHANGE ITEMS: |        |                  |       |
|-----------------|--------|------------------|-------|
| Qty.            | Item # | Item Description | Price |
|                 |        |                  |       |
|                 |        |                  |       |
|                 |        |                  |       |
|                 |        |                  |       |

**DVD NOTE:** Please preview any DVDs in the player that you will be using in your classroom. If you experience problems viewing the DVD, please try other players to rule out compatibility issues.

***If you have additional questions, please contact Customer Care at 1.888.455.7003 or email us at: [customercare@learningzonexpress.com](mailto:customercare@learningzonexpress.com)***